

St. Peter Church
Pastoral Council Meeting
April 10, 2018

Present: Rev. Jerome P. Foley, Pastor; Jim Dahlstrom, Music Ministry; Eileen Barsi; Kathleen Bissell; Cristina Caro; Mary Duch; Theresa Kannengeiser; Kevin Kannengeiser; Frances Romero.

Absent: Sr. Hilda Sandoval, M.F.P., Pastoral Associate; Pat Carroll; Dale Fajardo; Dave Minetto; Margaret Minetto; Bettyann Motylewski; Vickie Newman; Eric Romero; Roberta Sanchez; Judi Steele; Lisa Wuerstle

Call to Order

Kathleen called the meeting to order at 7:00 p.m.

Opening Prayer

Kevin led the council in an opening prayer.

Approval of Minutes – March 13, 2018

Kathleen referred to the Minutes for the last meeting and called for any further comment or recommendation for changes. Receiving none, the minutes were approved.

Committee Reports

Finance Committee -- The Finance Committee is scheduled to meet on April 24, 2017 when the 1Q financial statements and the Triennial Review Action Items will be reviewed. Kathleen mentioned that Jose Barba has resigned from the committee due to family commitments. Kathleen reminded the council to reach out to potential members of the St. Peter Community who may be interested and qualified for the Finance Committee ministry.

Liturgy Committee - Eileen presented an update on recent Liturgy Committee activities as follows:

1. We would like to express our gratitude to all who worked together to ensure that our Lenten Season, especially Holy Week and Easter Services, were incredibly beautiful and meaningful for all who participated. This involved selection of music, practice by the cantors and choir, cleaning of the church, decorating for Easter, the rehearsals and ultimately the participation in the liturgies themselves. Thank you to our parish staff, especially to Father Jerry and to Sister Hilda for your guidance and leadership. Feedback regarding the services has been very positive.
2. Three training sessions were offered for adult Acolytes and Extraordinary Ministers of Holy Communion and a new procedure was introduced beginning the first week of Lent. A new guidebook of the procedures has been drafted to allow all an opportunity to implement the changes and to provide constructive feedback. We will now finalize the draft to include preparations before Mass and the appropriate manner to wash and store the vessels used

during Mass. We have had some long-time participants step down from their ministry, for various reasons.

3. The online scheduling program we purchased earlier this year has now “gone live” and we are utilizing the program for scheduling liturgical ministers for May and June. In addition to a web-based tutorial that was provided to all liturgical ministers who have access to the internet, we have offered two additional in-person training sessions for those who wanted a little more help; and will continue to meet with those who would like additional support utilizing this new tool. Within a day of sending out the welcome letter and appropriate links, 25 individuals had already updated their profiles, some added comments, others changed Mass preferences, so we are confident in their awareness of how to use the program. We have begun with all Readers and Extraordinary Ministers of Holy Communion, but plan to expand use of the scheduling program for the cantors, choir members, acolytes, sacristans, ushers and those who tend our altar linens so that all involved in liturgical ministries are included in our single data base and scheduling program. Sincere thanks to Vickie Newman who has spent countless hours ensuring the implementation of the new program, and we are grateful for the patience of our liturgical ministers who have graciously accepted this new method of scheduling.

Dale Smith, our webmaster, has included links to the program and full schedule of assignments on our parish website. We’re very impressed so far and have until June to request a refund if we’re not completely delighted with the operational aspects of this program.

4. Our new projectors are in place and we have received very positive reaction to the improved display. Special thanks to both Michael Duterte and Jim Dahlstrom for their work installing the projectors. We have also sought pricing quotes to upgrade our sound system and to add a flat screen monitor to the overflow room. The estimate for updating our sound system throughout the Church is \$18,000 and the purchase and installation of the Flat Screen monitor is under \$2,000.

The Liturgy Committee will meet again on April 24.

Music Ministry – Jim highlighted the positive feedback received regarding the choir’s participation in Holy Week activities and expressed thanks to all who helped make celebrations meaningful to the community.

Faith Formation – In Sister’s absence, Kathleen provided an update on Faith Formation activities:

1. The Easter Vigil celebration was wonderful and the newly baptized and confirmed expressed great appreciation to Sister, the catechists and all those who helped make the celebration a joyful experience for all.
2. In RCIA, the group will continue to meet during the period of mystagogy, until Pentecost. Sister will add a bulletin item this coming weekend calling others to this experience and the Team will meet soon to develop an evaluation and prepare for the next group.
3. We hope to receive a date for the upcoming Confirmation shortly.
4. The Religious Education Program currently has 107 children enrolled including two children with special needs. An additional special needs child is expected to join soon and a special

RE program for them has recently been purchased. Sister hopes this specialized program will encourage other children to participate as they are a blessing to us.

5. First Communion is coming soon and will be held on April 21 and April 28 at 10:00am. All catechists are working to assure a wonderful celebration for them and their families.

Old Business

Stewardship – Time, Talent, Treasure – Theresa led a discussion on how our community can provide support to new members, First Communion families and those recently baptized and confirmed into the Roman Catholic faith. She also suggested that the council explore ways to engage current parishioners in discipleship activities. The council considered several ideas, including but not limited to mentoring newly registered parishioners, information tables during hospitality Sundays and a forum discussion community needs such as affordable housing. Theresa, Kathleen and Eileen will meet to brainstorm and report back to the council with suggested action items.

Kathleen distributed a document from one of the RE Congress sessions for the council's review. It specifically lays out the importance of encouraging participation of parishioners through a connection to their Baptismal promise as disciples of Christ.

New Business

Pastoral Council Evaluation / Planning Session – Discussion was deferred until the May meeting.

Archdiocese Digital Communication Conference – Discussion was deferred until the May meeting.

Next Meeting – May 8, 2018

Opening prayer: Frances

Closing Prayer: Eileen

Closing Prayer

Kathleen led the council in a closing prayer.

Adjourn

The council adjourned at 8:30 p.m.

Respectfully submitted,

Kathleen Bissell