

**St. Peter Church
Pastoral Council Meeting
January 9, 2018**

Present:

Rev. Jerome P. Foley, Pastor
Sister Hilda Sandoval, M.F.P.,
Pastoral Associate
Jim Dahlstrom, Music Ministry
Eileen Barsi
Kathleen Bissell
Cristina Caro

Dale Fajardo
Theresa Kannengeiser
Dave Minetto
Margaret Minetto
Vickie Newman
Eric Romero
Frances Romero
Judi Steele

Absent:

Pat Carroll
Kevin Kannengeiser
Barbara Lubben
Bettyann Motylewski
Roberta Sanchez

Call to Order

Kathleen called the meeting to order at 7:00 p.m.

Opening Prayer

Eileen led the council in an opening prayer.

Approval of Minutes – November 14, 2017

Kathleen referred to the draft minutes forwarded for review and asked if there were any additional amendments needed. There being none offered, the minutes were approved and will be posted on the parish website.

Committee Reports

Finance Committee – Kathleen noted that Finance Committee is in formation and will include members who have a financial background. Dale Fajardo has agreed to chair the Committee and Kathleen will serve as co-chairperson. The Committee will meet on January 16th and will begin to develop an action plan to address the recommendations from the Archdiocesan Report on Applying Agreed-Upon Procedures. Per Kathleen’s referral, Fr. Foley has contracted Roxanne Ekhos, CPA, who will serve as our part-time parish accountant and bookkeeper.

Council members have identified/contacted qualified parishioners who may serve on the Finance Committee for a 3-year term: Dale Fajardo, Jose Barba, Lisa Wuerstle and Mary Duch.

Liturgy Committee – Eileen reported on the Advent Season and generosity of volunteers. Sr. Hilda acknowledged parishioners who participated in Las Posadas and decorating for Christmas. Eileen also reported on the parish retirement celebration for Art Angst and Jackie Clinton on December 10, noting their sincere appreciation.

Judi and Eileen updated PC about the implementation of a scheduling process for Eucharistic Ministers and training regarding procedural changes, which will begin mid-February during Lent. A master roster of all liturgical

ministers, including contact information, specific minister roles and Mass time preferences, is being confirmed and finalized.

Eileen and Vickie shared information about the recent successful pilot of Ministry Scheduler Pro, a comprehensive online scheduling program for liturgical ministries. One added bonus of the program is the online link to the Readings in both written and audible formats, which would replace the annual expense associated with the purchase of Lector Books. St Peter would like to invest in this program on a six-month trial basis, and if found to be of value, will pay then \$35/month thereafter. St. Peter will also receive a discount for committing before February 1st. All approved the value of this service, agreeing to implement now.

Eileen updated the council on CYO events, showing us the prayer cards for athletes & coaches. At the suggestion of Father Foley the prayer cards will be enlarged to poster-size and will be hung in the gym.

Fr. Foley emphasized pre-selecting and preparing lectors for Palm Sunday, Holy Week, Easter Vigil, and Easter. Good Friday will focus on the Passion, Adoration of the Cross, and Communion from 2:00 – 3:30 pm. Based on the recent attendance at the Christmas Liturgies, the Easter morning Liturgies will be scheduled at 9:00 and 11:00 am. Given the low attendance at the communal Penance services, Fr. Foley will suggest at the Deanery meeting that communal Penance services be offered at two locations within the Deanery rather than at every parish. Per standard procedure, the parish will be informed in a mailing, Sunday bulletins, and on the marquee and parish website.

Music Ministry – Jim acknowledged the “learning curve” regarding music for the Christmas celebrations. He requested that funds from the Magic Flute Orchestra event be applied towards a special dolly to safely move the grand piano, about \$500. Kathleen reminded the council that all fundraising funds go into the General Fund. However, the council generally agreed that purchasing the piano dolly was a good idea.

Fr. Foley asked that the congregation seated in the “music area” is considered when a choir is not singing.

Faith Formation – Sister Hilda reported that the Rite of Election for RCIA will be February 18 at 9:00a.m. Mass. Religious Ed, Confirmation, and RCIA programs are participating in the Sacrament of Reconciliation on February 27th at 7:00pm – the whole parish is invited. A Lenten “movie night” for the parish is in the planning phase. First Communion for Tuesday 2nd graders will be held April 21, and for Wednesday 2nd graders on April 28 – both at 10:00am. Sr. Hilda has been meeting with the parents to coach them in preparing their children for the Sacraments.

Old Business

Fundraising -- Kathleen reminded the council that the preferred parking spaces annual fundraiser is coming up. Cristina suggested that a section of the curb in front of the preferred parking place be painted red to assure easy access and safe parking. Father suggested that a minimum bid be established including reasonable incremental bids.

Food Drive for Pacifica Resource Center – Kathleen, Eileen, and Cristina offered to organize this years’ drive during Lent.

Care for Caregivers – Cristina shared information from the online support Family Caregiver Alliance. The alliance offers guidance in forming caregiver groups. Unfortunately, support groups are difficult to establish and maintain on our Pacific coast. The suggestion is to access a “care line.” The council discussed a number of next steps first of which would be to measure the need among St. Peter Church, followed by outreach to other religious groups. Kathleen suggested a bulletin item and link on the parish website to various resources. Cristina considered further outreach to local sources and determining if there are mental health professionals who could provide events or other information to those interested.

Stewardship – Time, Talent & Treasure – Theresa stated that she checked in with Gloria and Faith In Action group is taking a New Year’s break.

Parish Council Bulletin Board – Kathleen thanked PC members who have provided a “selfie” for posting on the Pastoral Council bulletin board – only a couple more to go!

New Business

Capital Expenditures – Fr. Foley referred to a proposal to provide improvements to the religious education building, which was provided to council members prior to the meeting; and asked that the council provide an approval to go ahead. The council agreed and Father will proceed to schedule the maintenance work. Council members asked for details regarding the source of the maintenance funds and Father noted that funds are available in the “Gift Card” account which includes more than just the gift card proceeds. He said the account is under review but currently includes rummage sale proceeds, Father Len Caligari’s bequest and other funds.

Archdiocesan Annual Appeal -- Fr. Foley declared that St. Peter met our assessment with the help of Christmas offerings.

Pacifica Resource Center – The PRC has requested that St. Peter Church again host a small group of their clients for a temporary overnight Shelter. Eileen and Cristina have agreed to lead the planning for an evening meal, overnight coverage, and morning breakfast in January or February. Kathleen will follow up with Anita Reese at the PRC to determine a date and set up logistics.

Next Meeting – February 13, 2018 (Frances will offer Opening Prayer; Eric will offer Closing Prayer)

Closing Prayer

Kathleen led the council in a closing prayer.

Adjourn

The council adjourned at 8:45 p.m.

Respectfully submitted,

Theresa Kannengeiser