

St. Peter Church  
Pastoral Council Meeting  
April 11, 2017  
Minutes of the Meeting

**Present:**

Rev. Jerome P. Foley, Pastor  
Sister Hilda Sandoval, M.F.P., Pastoral Associate  
Kathleen Bissell, President  
Eileen Barsi  
Cristina Caro  
Kevin Kannengeiser  
Theresa Kannengeiser  
Eric Romero  
Francis Romero

**Absent:**

Art Angst, Pastoral Associate  
Victoria Martinez  
Dylan Monaghan  
Ann West

**Call to Order**

The meeting was called to order at 7 P.M.

**Opening Prayer**

Eric led the council in an opening prayer.

**Approval of the Minutes – March 14, 2017**

Kathleen referred the council to the minutes from the previous meeting which was previously distributed to all council members. The minutes were unanimously approved.

**Committee Reports**

Finance Committee – In Art's absence, detailed discussion of the finance committee was deferred. However, Kathleen was provided a copy of the first quarter financial statements and will share them with the committee for review. Discussion was postponed until the May 9 meeting. The council discussed the status of the staff job descriptions.

Liturgy Committee – Eileen provided an update on the Music Director position and the interview process of prospective candidates. Four candidates submitted resumes and two were interviewed. One candidate was selected for further consideration. The candidate has been interviewed by Fr. Jerry, Eileen and others. The council also considered various ideas to offset the additional cost of the Music

Director position through improved expense management. By consensus, the council agreed to accept the proposal with the expectation that the candidate would begin July 1.

Eileen also provided an update on the introduction of the optional music hymnals. Overall, the reception has been positive; however, it was recognized that communication on the need and purpose could have been better. The council also discussed the recent electrical problems with the wireless microphones and it was generally agreed that a thorough review of the system is necessary. Tests will be made in the short term to assure that the system works properly during Holy Week.

A date for the training of the Eucharistic ministers will be set in May.

Faith Formation – Sr. Hilda provided a brief update on the activities during Holy Week which will include the baptism and confirmation of several children and adults.

### **Old Business**

Fundraising – Kathleen mentioned that Vivian Queirolo and Maria Sierra-Bell are working on the Mother's Day Orchid sale in May. They are considering the sale of another sale item in addition to the orchids. Kathleen mentioned that they could use additional volunteers. Father also mentioned that they might wish to contact Elizabeth Agler to see if her employer could help provide the orchids at a discounted price. Kathleen agreed to share this information with Maria and Vivian.

Committee Documents – Following the approval of the Liturgy Committee Role Document (last month) Kathleen and Eileen worked to draft a similar document for the Pastoral Council. The draft was shared with all council members. No additional comments or amendments were suggested and the draft was approved. Theresa expressed an interest in taking a look at the document to glean potential action items for consideration at future meetings.

Job Descriptions – Fr. Jerry provided a status of pending job descriptions. The council considered next steps in assuring that these documents will be finalized and available before the Archbishop's visit in May.

Archbishop Cordileone Visit – The council was reminded that the Archbishop is scheduled to visit the weekend of May 20-21 which will include a celebration of confirmation for the high school students. Sr. Hilda advised that about 33 individuals will be confirmed and a reception will follow the Mass.

### **New Business**

Pastoral Council Representative / Community Services – There was no specific update on this item; but it will remain on the agenda for future discussion.

Parish community support – Care for Caregivers – Cristina raised an important issue regarding a need for support for those in our parish who may find it helpful to know what resources are available for those who are caring for loved ones. The council had a detailed discussion on where to find available

programs, the logistics of providing those service to parishioners, etc. Fr. Jerry suggested an outreach to other parishes and offered to contact Catholic Charities. Eileen and Cristina agreed to discuss other available resources and report their findings at the next meeting.

**Next Meeting: May 9, 2017**

Opening Prayer: Eileen

Closing Prayer: Theresa

**Closing Prayer**

Eric led the council in a closing prayer.

**Adjourn**

The council adjourned at 8:05 P.M.

Respectfully submitted,

Kathleen Bissell