

St. Peter Church  
Pastoral Council Meeting  
March 14, 2017  
Minutes of the Meeting

**Present:**

Rev. Jerome P. Foley, Pastor  
Sister Hilda Sandoval, Pastoral Associate, M.F.P.  
Kathleen Bissell, President  
Eileen Barsi  
Cristina Caro  
Theresa Kannengeiser  
Eric Romero  
Frances Romero  
Ann West

**Absent:**

Art Angst, Pastoral Associate  
Kevin Kannengeiser  
Victoria Martinez  
Dylan Monaghan

**Call to Order**

The meeting was called to order at 7 P.M.

**Opening Prayer**

Eileen Barsi led the council in an opening prayer.

**Approval of the Minutes – February 14, 2017**

Kathleen referred the council to the minutes from the previous meeting what have been distributed to all council members. The minutes were unanimously approved.

**Committee Reports**

Finance Committee – In Art's absence, detailed discussion of the finance committee was deferred. However, since Kathleen and Theresa attended the March finance committee meeting last week they briefly reported on several items discussed at the meeting, including the upcoming parish review which is scheduled for April. Father Jerry also reported that two

parish staff job descriptions are expected to be completed by the end of March and others are expected shortly thereafter.

Liturgy Committee – Eileen brought the council up to date on efforts to retain a music director for the parish. She also provided an update on the activities underway to provide a broader range of music selections during Mass and the missalettes that will be available in the narthex shortly.

Eileen also reported that training for the readers, acolytes and lectors has gone very well and is nearly complete and training for Eucharistic ministers will be scheduled shortly.

Faith Formation – Sr. Hilda reported on the wonderful response to the childrens' liturgy program. Initially, approximately 10 children were participating. Today, over 30 children participate, with more than 20 attending weekly. With respect to the preparation for the Sacraments during this coming Easter season, the RCIA candidate and catechumens will participate in retreats on March 8 and March 15. And the children preparing for the Easter sacraments will participate in a retreat on April 1.

### **Old Business**

Homeless Assistance Project – Several council members reported on the wonderful success of the homeless assistance project in collaboration with the Pacifica Resource Center (PRC). St. Peter Church was able to provide dinner and breakfast for an overnight stay for 6 individuals in the church meeting room and for 6 additional individuals who stayed in their vehicles. Father indicated that the project went well and that the PRC plans to broaden the project to additional sites for specific weeks during the 2017-18 winter season. St. Peter Church will continue to work with the PRC as this project develops.

E-waste – Theresa reported on her discussions with Good Shepherd's representative from the Knights of Columbus. She learned that their program has essentially been dropped as the program didn't generate enough return to make it viable. The council then considered a number of ways to engage St. Peter parishioners to collect and recycle e-waste. One idea suggested was to incorporate this with a call for items for an upcoming rummage sale, if one is scheduled. Other ideas for environmental action were considered.

Other ideas to encourage participation in various Faith in Action events in the community were considered. Kathleen and Theresa agreed to "brain storm" on this topic further and develop actionable suggestions for a future council meeting.

Fundraising – Kathleen advised the council that Roberta Sanchez reported that there were no fundraisers scheduled on the calendar during the recent financial committee meeting.

Food Drive – Kathleen shared a copy of a document she prepared following the February Food Drive event. Cristina prepared a binder that will be kept in the rectory office to provide a one-page reference document for each annual event. These documents could help those who are willing to help on future events identify steps needed, resources used and lessons learned. Sr. Hilda will share the binder with the parish secretarial staff.

Committee Charge Documents – The council was reminded that the Liturgy Committee charge document (mission statement) was approved by the council in February and there is a need to develop a similar document for the pastoral council and the finance committee. Kathleen and Eileen have reviewed several documents that can help develop the pastoral council document and will draft something for the council's review shortly.

Religious Education Congress 2017 -- Sr. Hilda and Kathleen reported on their experience at the recent Congress in Anaheim and encourage all council members to consider attending in 2018. Several council members asked for additional information.

### **New Business**

Eucharist Flagon, Bowls, Paten -- During the Congress, Kathleen was asked to secure a quote from the CM ALMY company for three items used during Mass. The quote received included a 18% discount from the catalogue list price. The council discussed the need for the purchase of these items and cost. The council agreed that the purchase should be made and Kathleen agreed to place the order as requested.

Orans Posture ("Praying" Hands Extended) – Frances asked that the council consider how the *Orans posture*, which is considered by some to not be appropriate for the laity might impact the practice at St. Peter Church. Father shared his thoughts on the recent discussions by religious experts and others and provided excellent insights. No further action was recommended.

### **Next Meeting : April 11, 2017**

Opening prayer: Eric

Closing prayer: Frances

### **Closing Prayer**

Cristina led the council in a closing prayer.

**Adjourn**

The council adjourned at 8:20 P.M.

Respectfully submitted,  
Kathleen Bissell